

WORK PERMIT REQUIREMENTS

- 1) VALID PASSPORT ---- COPY OF BIO DATA AND ALL STAMPED PAGES.
- 2) APPLICATION FORM (Angelus Press or Local Book Store) (ALL APPLICABLE SECTIONS MUST BE COMPLETED).
- 3) THREE RECENT PASSPORT SIZE PHOTOGRAPHS
- 4) POLICE RECORD. (Belize) Or Country of origin.
- 5) TREASURY RECEIPT OF \$25.00 ADMINISTRATION FEE, \$20.00 WORTH OF POSTAGE STAMPS (Post Office or Treasury Receipt).
- 6) THREE JOB ADVERTISEMENT CLIPPINGS FROM LOCAL NEWS PAPER (NOT APPLICABLE FOR SELF EMPLOYMENT).
- 7) BANK STATEMENT (FOR SELF EMPLOYMENT)
- 8) TRADE LICENSE (Issued by Town Council or City Council).
- 9) LETTER OF INTENT TO EMPLOY FROM EMPLOYER.
- 10) REGISTRATION CERTIFICATE (COMPANIES—ORGANIZATIONS), LAND TITLE (FARMING)
- 11) QUALIFICATIONS--- DIPLOMAS, CERTIFICATES ETC.- CERTIFIED BY THE LABOUR OFFICER.
- 12) RECOMMENDATION LETTER/ LETTER OF SUPPORT—from relevant Ministry or Local Organization concerned with category of employment involved. E.g. Ministry of Tourism or Ministry of Education, Village Council, Relevant Association, Religious Denomination, Applications in respect to Companies Documentary Evidence of Incorporation and Old Company Tract Record, BELTRAIDE and EPZ Committee Etc.

APPLICATIONS ON OTHER GROUNDS

- (1) GROUNDS ON LONGEVITY----- Documentary evidence of legal entry.
- (2) GROUNDS ON FAMILY RELATIONS----Marriage Certificate and/ or a declaration witness by a commissioner of the Supreme Court for any person of Common Law relationship, Birth Certificate proof of Citizenship of Spouse (permanent Residence/ Nationality).
- (3) GROUNDS ON SPECIAL OR UNIQUE QUALIFICATIONS—Documentary evidence of training and training proposal and for training Belizean counterparts.

PLEASE ALLOW 3-4 WEEKS FOR PROCESSING

APPLICANT AND PERSON APPLYING FOR WORK PERMIT MUST BE PRESENT DURING INTERVIEW.